



**Office of the Attorney General
Florida Crime Prevention Training Institute**

VICTIM SERVICES PRACTITIONER DESIGNATION REQUIREMENTS

BACKGROUND

The Office of the Attorney General established the Victim Services Practitioner Designation in 1995 to document an individual's successful participation in the "Victim Services Practitioner Designation" course. A participant who completes the Designation has been provided information on the basic issues and concerns related to victims of violent crime and the role of victim advocacy.

INITIAL DESIGNATION

An individual will automatically receive the designation of Victim Services Practitioner upon completion of all segments of the 40-hour "Victim Services Practitioner Designation" course offered by the Office of the Attorney General, Florida Crime Prevention Training Institute (FCPTI).

RENEWING THE DESIGNATION

The Victim Services Practitioner Designation is valid for a period of three (3) years from the date that appears on the "Victim Services Practitioner" designation certificate, with no exceptions. It is the responsibility of the individual to renew his/her designation if he/she wishes to remain current. To renew the designation, a Victim Services Practitioner must meet the following requirements and file the appropriate forms and paperwork prior to the expiration of the designation:

- Applicant must have completed a minimum of twenty-four (24) hours of additional victim services training courses offered through FCPTI; and
- Apply for renewal of the designation with the Office of the Attorney General and provide copies of all certificates on which you base the renewal, including a copy of your original designation certificate and any subsequent renewal certificates.

EXPIRED CERTIFICATES

If an individual allows his or her designation to expire, he or she must complete the forty (40) hour Victim Services Practitioner Designation course again. No exceptions.

NOTE: These requirements are only valid from October 1st through September 30th and are subject to change every October 1st.



**OFFICE OF THE ATTORNEY GENERAL
FLORIDA CRIME PREVENTION TRAINING INSTITUTE**

**VICTIM SERVICES PRACTITIONER
RENEWAL APPLICATION**

To apply for renewal of the Victim Services Practitioner Designation, an individual must complete a "Victim Services Practitioner Renewal Application". Mail the completed renewal application along with the required supporting documentation to: Office of the Attorney General, FCPTI/Victim Services, PL-01, The Capitol, Tallahassee, Florida 32399-1050.

(PLEASE TYPE OR PRINT)

Section I. Applicant Information

Name: _____
(As it appears on designation certificate)

Agency: _____

Address: _____

City, State and Zip: _____

Telephone No. _____ Fax No. _____

Birth Month ____ Day ____ Last four digits of SSN: ____

Month, Day and Year of Designation Certificate: ____/____/____

(Please provide copies of your original certificate and any renewals)

**Section II. Victim Services Related Training Courses Completed
(Any combination of victim courses offered by FCPTI)**

A. Victim Advocate Training Provided by FCPTI:

(Please provide a copy of your certificates)

Course Title: _____

Date(s) Attended: _____

B. Victim Advocate Training Provided by FCPTI:

(Please provide a copy of your certificates)

Course Title: _____

Date(s) Attended: _____

C. Victim Advocate Training Provided by FCPTI:

(Please provide a copy of your certificates)

Course Title: _____

Date(s) Attended: _____

D. Victim Advocate Training Provided by FCPTI:

(Please provide a copy of your certificates)

Course Title: _____

Date(s) Attended: _____

Section III: Signatures and Certification

A. Applicant Signature: _____

B. Supervisor's Certification and Signature:

I certify that the applicant has received the training listed above and the training listed is related to the provision of services to victims of violent crimes.

Supervisor Signature: _____

Date: _____

Printed Name of Supervisor: _____

Title: _____